

PI TAU SIGMA CERTIFICATE AND JEWELRY ORDER FORM

PLEASE BE CAREFUL IN TYPING ALL PERTINENT INFORMATION CORRECTLY

<p>PLEASE READ AND FOLLOW ALL INSTRUCTIONS</p> <p>Mail a copy of this form along with your PTS check to: PI TAU SIGMA / Dr. Alex Moutsoglou South Dakota State University Box 2219, SCEH 218 Brookings, SD 57007</p>	<p>Mail a copy of this form along with your JEWELRY check to : Stephanie Mitchell / Award Concepts, Inc. P.O. Box 4305 St. Charles, IL 60174-9075 You may also pay by credit card by calling 800-659-7801</p>	<p>CHAPTER INFORMATION</p> <p>Name of Advisor : Dr. Yin-Lin Shen Telephone and E-mail of Advisor : 202.994.5995 yshen@gwu.edu</p> <p>Name of President : Alexandra Legnos (former, 07-08) Telephone and E-mail of President : 860.857.1297 alexandra.legnos@gmail.com</p> <p>FILL IN OFFICIAL SCHOOL NAME AND OFFICIAL CHAPTER NAME check website if not sure about the official chapter name (i.e. Illinois Alpha) Name of School : The George Washington University Name of Chapter : George Washington Phi Gamma</p> <p>Shipping: Name and Address of Chapter Advisor for Receipt of Certificates and Jewelry Dr. Yin-Lin Shen Phillips Hall 727 801 22nd St., NW Washington, DC 20052</p>	<p>DO NOT FILL IN</p> <p>CHAPTER NUMBER 124</p> <p>ORDER NUMBER 3407</p> <p>AUTHORIZATION DATE October 31, 2008</p>
<p>For certificates send a single check for the total amount payable to Pi Tau Sigma. If you order jewelry or for rush orders (\$25 charge), you may pay using a credit card or by mailing to Award Concepts a separate single check payable to Award Concepts.</p>		<p>In addition to mailing this completed form along with your check(s) to the address(es) above, you must also e-mail an electronic copy of this excel file to alex.moutsoglou@sdstate.edu saved with the name of your chapter (i.e. Illinois Alpha) as part of the file name, and including the word PTS in the subject line of your e-mail. You will also need to copy your advisor in the sent e-mail. Note that your registration will not be processed without e-mailing a fully completed electronic copy of this form. Chapters from California, Georgia, Illinois, and Ohio need to include a fee of \$0.28 per certificate ordered to cover state taxes. They also need to pay, as shown below, the indicated applicable tax on the total jewelry order. Absolutely do not send any check(s) without a printed copy of this form.</p>	
<p>Please do not change the format or fonts of this form. Just type information in highlighted areas.</p>		<p>DO NOT FORGET TO E-MAIL THIS FORM For rush orders of certificates/jewelry, contact Award Concepts Inc. to alert and pay the charge of \$25 payable directly to Award Concepts, Inc. Use a separate registration form for each initiation. As this form is continually evolving, please always complete the form by going to the website and using the latest updated version.</p>	

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CERTIFICATES	Quantity	DESCRIPTION	UNIT PRICE	TOTAL	JEWELRY	Quantity	DESCRIPTION	UNIT PRICE	TOTAL
	4	Active Initiates	\$30.00	\$120.00		0	KEYS Flat Charm w/Loop: Gold-Kase	\$17.00	\$0.00
0	Graduate Initiates	\$30.00	\$0.00	0	KEYS Flat Charm w/Loop: 10K Yellow Gold	\$128.00	\$0.00		
1	Honorary Initiates (up to 2 per year no charge)			0	BADGES: Gold-Kase	\$20.00	\$0.00		
0	Replacement Certificates	\$13.00	\$0.00	0	BADGES: 10K Yellow Gold	\$111.00	\$0.00		
0	Replacement Membership Cards	\$5.00	\$0.00	0	LAPEL TAC: Gold-Kase	\$22.00	\$0.00		
	CA, GA, IL, and OH chapters add \$0.28 per certificate ordered	\$0.28	\$0.00	0	Add Engraving Fee if desired (First Initial, Last Name)	\$2.50	\$0.00		
TOTAL FEES PAYABLE TO PI TAU SIGMA \$				120.00	Add Applicable Sales Tax Only for CA (8%), GA (7%), IL (7.5%) and OH (7.5%) to the total jewelry order				
To rush order, check box on left, then call Award Concepts 800-6597801 and pay \$25 \$					TOTAL JEWELRY PAYABLE TO AWARD CONCEPTS \$ 0.00				

check one						Remember to e-mail this form. In addition, mail a printed copy of this form along with the check(s) to the address(es) above. Do not send any checks without attaching this form. PLEASE CHECK NAMES CAREFULLY FOR SPELLING ERRORS AFTER TYPING THEM						JEWELRY ENGRAVING AND SELECTION					
Active	Honorary	Graduate	Replacem. Certificat.	Replacem. Mem.Card	Date of Initiation <small>fill dates for all members</small>	Member's Name as to Appear in the Certificate and Membership Card			If engraving is desired, add engraving fee and insert FIRST INITIAL and FULL LAST NAME. If no engraving is desired, write NONE.	check one							
										First	Middle	Last	KEYS		LapelTAc Gold Kase	BADGES	
										Gold Kase	10K Gold	Gold Kase	10K Gold				
x					1	April 23, 2008	Matthew		Honan	1							
x					2	April 23, 2008	Brett		Shank	2							
x					3	April 23, 2008	Alexandra		Krupnik	3							
x					4	April 23, 2008	Patrick		Sanfod	4							
	x				5	April 23, 2008	Dr. Michael	K.	Myers	5							
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